

Standard process for electing members to IEMA steering groups engaged in policy and practice activities

Policy and practice steering groups	Each IEMA steering group is comprised of between 10 and 15 members and is chaired by a member appointed by the group itself. Members of steering group have prerequisite expertise and knowledge, and sit for a fixed period of three years. It is expected that a third of the membership of each steering group is replaced via an election process each year.
Steering group election process	Members of the network that corresponds to each steering group are invited to express their interest in becoming steering groups members.
	The expression of interest exercise should be guided by a common set of questions.
	 What role do you believe the Environmental Management steering group can play in supporting professionals in this area?
	 What do you believe are the key issues?
	What other relevant skills and knowledge do you have?
	Diversity and inclusivity considerations are also built into the expression of interest exercise.
	Expressions of interest are shared with steering group members who each vote for their preferred candidates. The number of votes for each steering group member equals a third of the total number of steering group members.
	Voting is done by email, with votes tallied by the steering group chair and relevant IEMA staff lead.
	Those members with the highest number of votes are invited onto the steering group, with those unsuccessful notified and those outgoing thanked for their contributions.
	In the event of a voting tie between members expressing interest, steering group members are asked to enter into subsequent rounds of voting until the required number of members have been elected.